

FREQUENTLY ASKED QUESTIONS

Eligibility

When does the course start?

The course starts in June 2020.

How do I know if I am eligible to apply?

To be eligible for the course applicants must meet the essential criteria as specified within the candidate specification document. Throughout the KHP selection process the team ensures that the minimum requirements as specified by the General Dental Council are met.

Please visit our website to download the candidate specification at <http://dtec.kch.nhs.uk/course/diploma-in-orthodontic-therapy/>

If I have recently received my GDC registration would I still be eligible to apply?

KHP do stipulate that applicants must have a **minimum of 2 years' experience in a clinical orthodontics from the time of registration**. If you are at the stage where you have recently received your GDC registration number you would have unfortunately not reached this minimum requirement. Please apply back once you have met this requirement.

If my supervising orthodontist is not on the specialist 'orthodontist' register can I still complete the training?

No, unfortunately due to the GDC requirements KHP will not accept any supervising orthodontists who are not currently on the specialist 'orthodontist' register.

Do I need to have personal indemnity cover?

Yes, all applicants need to ensure that they have the appropriate professional indemnity insurance as a 'student orthodontic therapist'.

Do I need to have the National Examining Board for Dental Nurses (NEBDN) Certificate in Orthodontic Dental Nursing?

No, this is not an essential requirement as detailed within the candidate specification.

All applicants for the 2020 entry will need to ensure that they hold this certificate or hold a supporting letter from their supervising orthodontist.

Course Structure & Attendance

What is the structure of the course?

Students will attend KHP for a 4 week (full time) intensive core teaching programme. Students will be assessed at the end of the first 4 weeks to ensure they are competent and safe to continue their clinical skills as an orthodontic therapy trainee in their workplace.

Students will then work in their workplace (full time) for the remainder of the course under the direct supervision of an orthodontist. Your workplace must be an approved orthodontic practice or hospital orthodontic practice. You will then attend the training centre for 2 consecutive days a month from July until the following May; these days again alternate between the 2 sites.

Do I need to attend every session?

Yes.

You are expected to attend all the taught sessions associated with this course. Any sessions that are optional (such as study skills sessions or additional tutorials) will be identified as such.

The minimum course attendance is 98 percent of the 42 training days. You are expected to have made the appropriate arrangements necessary to allow you to attend the course without interruption. Non-attendance can affect your progress with the course and the progress of other participants (for example, when the course involves group work or simulations).

Can I complete the course as a part-time student and only attend some teaching sessions?

No.

This is a full time course and you are expected to attend all taught sessions. The minimum course attendance is 98 percent of the 42 training days.

If I work part-time can I still apply for the course if I can attend all taught sessions?

Yes.

We stipulate that all students should be working in practice for a minimum of 3 full clinical days (six full clinical sessions) a week in order to cover the required amount of patients. In addition you will also need to ensure you are provided with suitable time to write up work etc. This would be the minimum that the KHP programme will accept in order for you to be able to complete the course successfully.

Is the course competitive? How many places are available on the course?

The KHP course is an extremely competitive course; there is a maximum of 8 places available in each academic year.

If you were unsuccessful at interview stage you may be offered the choice of being placed onto a reserved list prior to the start of the course. However this reserved place would not be carried over into the next academic year and would only be applicable to the year that you have applied to; if an applicant were to suddenly withdraw prior to the start of the course.

I would like to move to a new practice prior to the start of the course?

All applicants will need to be working within the orthodontic practice that they choose to train and with their supervising orthodontist at **least 3 months prior to the course start date**. This is to ensure that both parties have a good working relationship and are familiar with the practice and the practice policies and procedures prior to the start of the course.

Do you accept placements?

Unfortunately, the KHP programme does not accept or offer any student placements. Each student will need to ensure that they have a practice that they are already working within.

Application

Who do I send my application into by post?

Dental Team Education Centre
Service Development Co-ordinator
King's College Hospital NHS Foundation Trust
3rd Floor, Dental Extension, Caldecot Road
London
SE5 9RW

How do I apply?

Applications packs and forms can be downloaded from the following website:
<http://dtec.kch.nhs.uk/course/diploma-in-orthodontic-therapy/>

Can I send my completed application form in by email?

Unfortunately, all applications must be sent in by post by the final deadline date of 31 October 2019. No applications will be accepted after the deadline date.

What is the deadline date for the June 2020 Intake?

The deadline date for the final applications is the 31 October 2019. The recruitment team will be running a rolling recruitment process for the June 2020 entries.

Applications will be **reviewed on arrival** and applicants will be informed **within 4 weeks of application submission**. Applicants are therefore advised to complete applications earlier to avoid disappointment.

If I email in my application before the deadline can you provide me with some tips to improve and re-submit my application?

KHP will unfortunately not review or check any application prior to shortlisting. All completed applications must be sent in by post not email and received by the deadline date.

Please ensure that you take extra time to check and proof read your application form prior to submission. It may be worth you asking a colleague, friend or your supervising orthodontist to proof read your information prior to submission. Any incomplete documentation received will not be processed.

If I and a colleague are both applying; does our supervising orthodontist need to fill out two forms?

Yes.

All application and supporting forms must be completed separately for each applicant.

Finance & Funding

Is there funding for the course?

Unfortunately there is no funding for this training. The fees are usually paid directly by the employer at the training practice or self-funded by the student.

Can I gain a student loan for this course?

The student loans company do not offer funding for this course. If you were interested in applying for a loan to fund the course; you would need to personally look into obtaining your own personal loan. The KHP team do not supply information on personal loans.

Am I entitled to student discounts and/ or benefits?

You will not be entitled to any student discounts, benefits or refunds whilst you are enrolled onto the KHP course; this is a private course.

Do I have to pay for all of the course fees at once?

No.

There are two different payment options that you may choose between when you are successful in being offered a place on the course. You can either choose to pay in full or alternatively you may choose to be placed onto a 2 instalment payment plan. The team will provide you with further information once you have been successful after interview stage.

What does the course fee include?

The full course fee of £13,000.00 includes 42 days of training; 1 exam entry and 1 year tuition.

Do I have to pay a deposit?

Yes, if you are successful in being offered a place you will need to pay a £2,000.00 holding deposit within 30 days of the course acceptance letter received. You will be sent information by the course team to inform you of how the course payment can be made.

This is a non-refundable holding deposit and will contribute to the total course fee.